



Employees' Old-Age Benefits Institution

(Ministry of Overseas Pakistanis and Human Resource Development,
Government of Pakistan)

Request for Proposal

Maintenance & Support of Network Equipment and VMware Services

RFP Number: EOBI/IT/2024-25/02

February, 2025

INVITATION FOR BIDS

1. The Employees' Old-Age Benefits Institution (EOBI) invites bids from reputable Firms for providing **Maintenance & Support of Network Equipment and VMware services installed at EOBI Head office located in Karachi and D.R Site Located in Lahore**, for a period of **three (03) years**, extendable up to **two (02) years**. Eligible bidders **who are registered with PPRA for E-Procurement on "e-Pak Acquisition and Disposal system (e-PADS)"**, based in Pakistan, registered with the Federal Board of Revenue or relevant tax authority, holding valid NTN and Sales Tax numbers, and appearing on the Active Taxpayers List (for both Income and Sales tax). For using the e-PADS, unregistered bidders may first register on website <https://eprocure.gov.pk/#/supplier/registration>; in case of any technical difficulty in registration or using e-PADS, the prospective bidders may contact PPRA's technical team.
2. The bidding shall be conducted in line with the **Single Stage Two Envelope Procedure** of the Public Procurement Rule 2004 and any regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders
3. The complete set of bidding documents containing complete information and detailed terms & conditions are available on the websites of EOBI (www.eobi.gov.pk) e-PADS (www.eprocure.gov.pk) & PPRA (www.ppra.org.pk). Interested eligible bidders may obtain further information from Mr. Wahab Ahmed, Deputy Director (IT)021-99225375-76 during office hours.
4. All e-bids must be submitted by using EPADS on/or before 04-03-2025, 11:00 A.M. Manual submission of bids will not be accepted. Electronic bids will be opened on the same date at 11:30 AM on www.eprocure.gov.pk.
5. Bids must be accompanied by a Bid Security of Rs 200,000/- in the shape of pay order/demand draft/ call deposit/banker's cheque in favor of EOBI .Original bid security must reach to the Director (GAD) EOBI at EOBI House 190/1/B, BLOCK 2, PECHS, NURSERY, KARACHI on/or before 11:00 AM of bid closing date i.e 04-03-2025
6. EOBI reserves all rights to accept or reject any or all of the submitted proposals in accordance with the PPRA rules.

Director (GAD)
General Administration Department, EOBI Head Office,
190/1/B, Block-2, PECHS, Karachi
Tel: 021-99225397
Email. director.gad@eobi.gov.pk

Information for Bidders

Summarized Important Information

Project Title	Maintenance & Support of Network Equipment and VMware Services
Date of Issue	From the date of the advertisement
Last Date of Submission and Opening	Last date as mentioned in the advertisement
Contract Period	Three (03) years, extendable for further Two (02) years
Contact Person	Wahab Ahmed, Deputy Director - IT, EOBI Head Office, Karachi
Contact Details	Phone: 021-99225375-76 Email: data.center@eobi.gov.pk

Overview of Employees' Old-Age Benefits Institution

Employees' Old-Age Benefits Institution (EOBI), Ministry of Human Resource Development, was established through EOB Act 1976 in July 1976 to provide monetary benefits (pensions and grants) to registered insured persons (employees of commercial and industrial establishments). Currently, EOBI is paying more than three hundred million rupees per month as monetary benefits to more than 780,454 eligible pensioners. EOBI has more than 151,479 registered employers (commercial and industrial establishments) and about 10,342,961 registered employees (Insured Persons).

The core function of EOBI is to register employers, their employees, collect monthly EOB contribution from registered employers and insured persons and disburse pension and grants. The functions of contribution collection and pension payment are performed through designated bank branches all across Pakistan.

For more information about EOBI, please visit <http://www.eobi.gov.pk>.

Minimum Eligibility Criteria

S.#	Description	Action to be Taken
1	The bidder must have completed at least three 03 similar projects	Proof required
2	The Bidder must be Registered with FBR/Sales tax and provincial revenue boards	Proof of active tax payer required
3	The bidder should not be in litigation with EOBI and any other Federal Govt. Organization and is not black listed by the Government.	An affidavit required on RS. 100 Bond Paper. (As per Annex-VII)

Scope of Work

EOBI intends to procure support & maintenance services in respect of network equipment, Services and VMware environment for a for a period of three (03) years, extendable up to two (02) years, mentioned as per details below:

Equipment / Service Name	Model/Specs.	Quantity	Installed at
Routers	Cisco	4	Karachi
Routers	Cisco	2	DR Site, Lahore
Switches	Cisco	17	Karachi
Switch	Cisco	1	DR Site, Lahore
Access Points	Cisco/TP Link/Linksys	12	Karachi
Firewall	Fortigate 100-E	2	Karachi
Firewall	Fortigate 50-E	1	DR Site, Lahore
VMware	VMware ESXI 6	1	Karachi
VMware	VMware ESXI 6	1	DR Site, Lahore
SIEM Solution	Alien Vault OSSIM	1	Karachi

- i. The selected bidder shall be responsible for extending all support & maintenance services for the items mentioned in the table above.
- ii. The selected bidder shall be responsible to repair damaged item within 24 hours and provide an equal or better replacement of the damaged item within 3 hours.
- iii. The selected bidder shall be responsible for securing and improving network utilization, efficiency by optimizing the existing protocols and configurations.
- iv. The down time for network services is undesired. However, in case of an eventuality, the selected bidder shall discharge all out efforts to ensure that the network services/equipment are up within the minimum possible time. However, under no circumstances, the downtime should exceed 2 hours at a stretch.
- v. The selected bidder will manage the deployed SIEM solution (Alien Vault OSSIM) and will also perform analysis and response to security events.
- vi. Manage ESXi servers, Vcenter, Capacity planning, Replication, Site Recovery, Protection Groups, Recovery Plans, Failover, DRS, HA, Permissions, Patches, Snapshots, Templates in the VMware environment.
- vii. Installing VMs, operating systems and service packs, as well as security patches and bug fixes
- viii. Troubleshoot and resolve problems associated with VMware ESX server hardware, OS Implement controls and security to comply with security standards
- ix. Configure, maintain and troubleshoot site to site and remote access VPNs.
- x. Internet functionality in Head Office.
- xi. Incoming and outgoing traffic routes.
- xii. Health checks of all mentioned equipment.
- xiii. Network design review and Upgrade firmware when necessary.
- xiv. Securing all Access Points in Head Office.
- xv. Optimization of LAN and WAN.
- xvi. The Selected bidder will periodically reconfigure the firewall as per implementation guidelines to maximize the security ensuring full potential and efficiency of the hardware.
- xvii. The Selected bidder shall provide one Cisco and Fortinet certified Resident Engineer for the full duration of contracted period. For details refer to Annex-V.
- xviii. Selected Bidder must have VMware certified professional in their support team (attach CV as proof).

Instructions for Responding Organizations (ROs)

The selection procedure will be through **Single Stage Two Envelopes** bidding procedure. The Bidder is expected to examine all instruction forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents and/or to submit a bid not substantially responsive to the bidding documents will be at the bidder's risk, which may result in rejection of bid.

Submission Bids

- a) The PDF copy of the Technical and financial proposal/bid shall only be submitted online on EPADS no hardcopy shall be entertained.
- b) Technical Proposals shall be submitted on pattern specified in **Annexure-I**
- c) In the first instance, the "Technical bid/Proposal" shall be opened for technical evaluation and the "Financial Proposal" shall remain unopened in the system
- d) EOBI shall evaluate the Technical Proposal in a manner prescribed in **Annexure-III**, without reference to the price and condition EOBI shall reject any proposal which does not conform to specified requirements.
- e) During the technical evaluation, no amendments in Technical Proposal shall be permitted.
- f) After evaluation of the technical proposals, EOBI shall open the financial proposals of the technically responsive bids online, and shall communicate the date, time & venue through system in advance, within the bid validity period.
- g) The Technical and Financial Proposal will be evaluated based on EOBI's evaluation criteria as provided in **Annexure-III** of this document.
- h) The Bid Application Form, List of Deliverables, Technical Specification, Format for Financial Proposal and others given as separate annexes to this RFP, enclosed herewith, shall be submitted in original and duly signed. The authorized person signing the bid document must state full name and authorized position/designation underneath with signatures.
- i) The erasing and/or alterations, if any, in the bid shall be authenticated by the authorized representative of the RO by his/her full signature.
- j) Ambiguous and incorrect answers and/or incorrect filling of Bid Documents will render the bid liable to rejection.
- k) Bids through cable, telegraph, telex, fax, or e-mail shall not be considered.
- l) The bids shall not rely on any interpretation or correction given by any person except the written addenda and/or corrigenda to documents issued by the General Administration Department of EOBI.

Selection Procedure

- 1) Initially, only Technical proposals of bidders meeting the minimum eligibility criteria will be opened in the presence of bidder's representatives who choose to be present.
- 2) For qualifying in Technical evaluation, bidders shall fulfill all the requirements as laid out in Technical Evaluation Criteria at **Annexure-III**. If any of the mandatory requirements is not met by the bidder, the bid will be cancelled straightaway and no further consideration will be given. Moreover, bidders will have to secure at least 70% marks in Technical Evaluation.
- 3) Financial proposals of bids found technically non-responsive will be returned un-opened.
- 4) On the basis of technical evaluation, the financial proposal of only technically qualified bidder will be opened in the presence of their representatives who choose to attend. Financial evaluation is assigned a weightage of 30%.
- 5) Technical evaluation of the firms shall be based on information provided in Technical Proposals. Results of Technical Evaluation Committee (TEC) shall be final and binding upon the bidders and shall not be challenged. EOBI is not required to provide explanation for awarding marks.

- 6) Technical and Financial scores shall be assigned separately to the bids. The scores of Technical and Financial evaluations shall be summed to obtain the Final Score. The successful bid shall be the bid with the highest Final Score.
- 7) Without prejudice to any other bidder, EOBI shall issue a Letter of Intent to the successful bidder who in turn shall provide a letter of acceptance to EOBI clearly expressing will to undertake the contract.
- 8) Prior to the signing of the Contract and within 21 (twenty-one) calendar days of Acceptance of Letter of Acceptance, the successful bidder shall ensure following Insurance & Compliance Policies for the purpose of this Contract
 - a. An Indemnity Bond / Integrity Pact (If applicable) on Rs 100/= Stamp Paper in the form of certificate prescribed at **Annexure-VIII**.
 - b. Performance Guarantee in shape of Bank Guarantee (unconditional & irrevocable as per attached format **Annexure-VI**) to be submitted by the successful bidder for the purpose of this Contract and as specified in General Conditions of Contract shall be equal to 5% (Five percent) of the total contract value, to be submitted prior to the signing of the Contract and within 21 (Twenty One) calendar days of Acceptance of Letter of Acceptance. In case of any Banking channel problem, a Pay Order amounting to 5% of the total contract amount may be submitted within 14 working days
- 9) EOBI reserves the right to amend/change/revise the TORs of invitation if deemed necessary. The Successful bidder shall have to provide the services accordingly.
- 10) Within 15 days of the issuance of Letter of Acceptance, selected bidder has to sign a formal agreement with EOBI for the assigned work.

Rejection of Bids

- i. All those bids that fail to meet the eligibility criteria shall be rejected.
- ii. All bids that are not accompanied by the required Bid Security shall be rejected.
- iii. All bids that materially deviate from the formats specified for Technical and Financial Proposals shall be rejected.
- iv. A bid shall be rejected, if, at any stage of the procurement process, it is revealed that a bidder has concealed information or has provided misleading or incorrect information in order to gain unfair advantage over its competitors. The decision of the EOBI Purchase Committee shall be final and binding on all bidders in this regard.

Terms of Payment

- i. EOBI shall make payment after the successful bidder has completed all aspects of installation and commencing of deliverables and after receiving of satisfactory performance report from IT Department.
- ii. EOBI shall make all payments through crossed-cheque made in the name of the successful bidder.
- iii. Invoices will be cleared as soon as possible upon receiving the invoice.
- iv. Bidder should mention all costs involved including applicable Government taxes in financial bid deem necessary to complete the scope of work.
- v. All Federal and Provincial Taxes levied by the Govt. from time to time shall be applicable and will be borne by the vendor.

Liquidated Damages

- i. In case of delay of delivery of services/downtime for reasons within control of the selected bidder, EOBI reserves the right to get specific damages not exceeding 10% of the total amount of the contract at the rates prescribed in Annex-IV
- ii. If the work is not executed to the entire satisfaction of EOBI, EOBI reserves the right to reject it altogether with serving 30 days prior notice and get the work done by some other party at the risk and cost of the selected bidder.

Termination, Closing, & Renewal of Contract

- i. EOBI reserves the right to cancel an issued work order provided that bidder has not responded within 15 days with a letter of Intent.
- ii. After award of work order, if, during the course of project, bidder is found to have concealed and/or manipulated information to get the contract, the contract may be cancelled and notice of damages be served to the bidder.
- iii. As per PPRA rules, such bidder may also be reported for inclusion in “black listed” companies in PPRA record.
- iv. After expiry of contract period, the contract shall be closed as per clause 45 of the Public Procurement Rules 2004.

Language

The bids along with any accompanying literature shall be prepared in English language only.

Communication

Enquiries regarding this RFP shall be submitted in writing (email, post mail), to:
Wahab Ahmed
Deputy Director (IT/DC), IT Department,
EOBI Head Office,
190/B/1, Block -2, PECHS, Nursery, Main Sharah-e-Faisal Road, Karachi
Phone: 92-21-99225375-76
Email: data.center@eobi.gov.pk

Bid Security (Earnest Money)

- a) Scanned copy of the Bid Security to be uploaded along with the online bid and the hardcopy of the bid security must be submitted at EOBI office, EOBI House 190/1/B, BLOCK II, PECHS, NURSERY, KARACHI, on/or before 11:00 AM of bid closing date i.e 04-03-2025.
- b) As soon as an award is made, the provisions in the following paragraphs **c & d**, hereafter, shall operate.
- c) The Bid Security in case of unsuccessful bidders will be returned as soon as possible after rejection on written request received from RO.
- d) In case the RO after acceptance of bid fails / refuses to perform, the Bid Security will be forfeited and encashed.

Prices

- a) The prices quoted must be total in Pakistani Rupees in the format as shown in the Annexure-IV.
- b) In addition to what is stated, the prices given in Annexure-IV shall also include all the costs of the tools used, travelling, stationery etc.

Validity of Prices / Bids

- a) The prices quoted shall be valid for a period of at least 180 days from the date of opening of the bid with the facility for extension.
- b) Until the contract is executed finally, the successful bidder shall be bound by the terms and conditions of this RFP.

Acceptance of the Terms

The submission of the bids against this RFP by the RO means that the RO has read and **accepted the terms and conditions** given in this document, completely; and it has thoroughly examined the specification and particulars in the RFP. Further, the RO is deemed to be fully aware of the nature of the **deliverables** and the purpose for which they are required and shall be bound to accept the contract if placed with it on the basis of the prices and quality of the service as stated in this RFP.

Delivery Period

- a) The entire service provisioning should be **done within two (02) weeks as per the agreed work plan and time lines. Any variation in time must be mutually agreed and documented but authorized by EOBI.**
- b) For the Deliverables delayed beyond the delivery period, as specified in the RFP, or as per letter of award, the liquidated damages may be waived fully or partially by the Committee, with the approval of the Chairman EOBI, if there are reasonable grounds for such a delay.

Rights of Employees' Old-Age Benefits Institution (EOBI)

- a) EOBI may reject the bid if found **incomplete, conditional or received after due date.**
- b) EOBI reserves the right to cancel the bid prior to acceptance of bid.
- c) EOBI will only accept the best technical and lowest evaluated bid.
- d) EOBI reserves the right to cancel the offer of the RO, whose bid may be evaluated to be the best, if it is revealed to EOBI that the RO does not have the capacity to execute the project or the amount quoted is so less that the delivery of the Deliverables is not feasible to carry out the Contract in accordance with the terms and conditions of this RFP or the RO is involved in any litigation with any other client.

Dispute Resolution

The parties shall attempt in good faith to amicably resolve any dispute through senior level of management. Any dispute which is not resolved shall be referred to arbitration by a sole arbitrator who shall be appointed with mutual agreement of the parties under the Pakistan

Arbitration Act, 1940 and failing such mutual agreement the arbitrator shall be appointed by the court. The seat of arbitration shall be Karachi.

Errors in the Bids

- a) Any arithmetic error found during evaluation of bids shall be rectified on the following bases.
 - i. If there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the **unit price** shall prevail and EOBI shall correct the total price.
 - ii. If there is a discrepancy between the amount in words and amount given in figures, the **amount in words** shall prevail however if the discrepancy is unavoidable and not related to the Bid Security, EOBI reserve the right to reject the bid.
- b) If the RO does not accept the corrected amount of the bid, bid will be rejected and the Bid Security submitted with the Proposal shall be forfeited.

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Format for Technical Proposal

In addition to the format given, the technical proposal should be concisely presented and structured in the **form of chapters/sections** to include, but not necessarily be limited to, the following information. Support material should not be part of the main proposal but should be placed in annexes. The format of the technical proposal should also be in line with the Instructions to bidders.

- Project Title
- One page brief on bidder's information especially the contact information
- Table of contents
- Executive Summary
- Check-list of the requirements asked in this RFP
- All the documents asked in this RFP
- Proposed support & maintenance plan
- Proposed Complaint management Plan
- Client feedback with contact details from at least three clients who have been served by the bidder
- CVs of at least three engineers/resources having OEM's certification
- The language of the bid must be English and alternative bids shall not be considered

BID APPLICATION FORM

Reference No. EOBI/IT/2024-25-02

Dated: _____

Name of Contract: Maintenance & Support of Network Equipment and VMware Services

The Director
 General Administration Department
 EOBI Head Office,
 Plot# 190/B/1, Block 2
 PECHS, Karachi.

Dear Sir:

1. *Having examined the RFP document, scope and deliverables including Instructions to ROs, Implementation & Payment Schedule and Addenda for the execution of the above-named contract. We, the undersigned, being a company doing business under the name and address*

and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such contract and remedy any defects therein in conformity with the said document including Addenda thereto with prices mentioned in the Financial Proposal (in figures and words) or such other sum as may be ascertained in accordance with the said document.
2. *We understand that all the Schedules attached hereto form part of this Bid.*
3. *As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security drawn in favor of or made payable to "Employees' Old-Age Benefits Institution", Head Office, Karachi and valid for a period of 180 days.*
4. *We undertake if our bid is accepted, to complete the whole of the work comprised in the above-named Contract within the time stated in Implementation and Payment Schedule.*
5. *We agree to abide by this bid for the period of 180 days beyond the date of opening of the Financial Proposal, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.*
6. *Unless and until a formal Contract Agreement is signed, this bid, together with acceptance thereof, shall constitute a binding contract between us.*
7. *We understand that you are not bound to accept the lowest or any bid you may receive.*
9. *We do hereby declare that this Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a Bid for the above-named Contract.*

Dated this _____ Of _____ 2024
signature _____ In the capacity of _____

Authorized to sign Bid on behalf _____
of _____
**(name of Bidder in Block
Capitals)**

Address: _____

Witness1

Name: _____

Address: _____

Witness2

Name: _____

Address: _____

Technical Evaluation Criteria

Performance Parameter	Max. Marks	Reference/page No. in Proposal/Bid
Vendor Offices:	20	
Karachi only	10	
Lahore only	10	
Karachi & Lahore	20	
Complaint Mgt/ Support Plan	10	
Certified Engineers:	30	
Cisco CCNA	10	
Fortinet NSE	10	
Vmware VCP	10	
Cisco Partners:	10	
Gold	10	
Silver	8	
Premier	5	
Other	3	
Client Feedback:	30	
Three feedbacks	30	
Two feedbacks	20	
One feedback	10	
No feedback	0	
Total	100	

Verifiable proofs of all claims made in the Technical Criteria above are mandatorily required. A Technical Bid shall be rejected if found without relevant proof. Bidders must secure 70 marks to technically qualify.

Ratings for tender evaluation will be as follows:

S. No.	Description	Evaluation Weight-age
1	Technical Proposal	70%
2	Financial Proposal	30%

Financial bids of firms who score at least 70% on the technical evaluation will be opened before the representatives who wish to attend the tender opening. 30 % weight-age will be given to financial proposals of responding organizations. The formula for financial scoring is that the lowest bidder gets 30 points and the other bidders score 30 multiplied by the ratio of the lowest bid divided by the quoted price.

Example:

Value quoted by lowest bidder = A

Value quoted by second lowest bidder = B

Value quoted by third lowest bidder = C

Financial scoring of the lowest bidder will be = 30

Financial scoring of the second lowest bidder will be = $(A/B) \times 30$

Financial scoring of the third lowest bidder will be = $(A/C) \times 30$

Technical scoring out of 100 = A

Carried Forward & Prorated Technical scoring = $A \times 0.7$

Points obtained in the detailed technical evaluation will be carried forward & prorated. Tender will be awarded to the bidder with maximum accumulative points (Technical Score + Financial Score).

The decision will be binding on all concerned and will in no case be challengeable in any forum

Format for Financial Proposal

Total bid amount including all applicable taxes for 1 year Service	Figure
	Words
Total bid amount including all applicable taxes for 3 years Service	Figure
	Words

IMP:

- 1. In case of difference between amount quoted in words and amount quoted in numbers, the amount quoted in words shall prevail.**
- 2. Format must be follow as mentioned above.**
- 3. Partially filled bids will not acceptable.**

Signature & seal of authorized officer

Requirements for Resident Engineer

Qualification

Resident Engineer should have completed 16 years of computer engineering degree from HEC recognized university, CCNA and Fortinet Certified with related experience in managing Network infrastructure, including routers, switches, firewall. The resident engineer must have expertise in information security, network monitoring and reporting tools, VMWare and Linux Operating Servers.

Skills Required

- Minimum 5 years of experience in cybersecurity, IT or networking field
- Configure, Manage and troubleshoot Cisco / Fortigate routers, switches, firewalls and access points, Setup and maintain VLANs, IP addressing and routing protocols.
- Implement and maintain network security features including ACL, VPNs, and firewall rules
- Administrative knowledge of DNS, DHCP, SNMP.
- Experience of System and network monitoring tools
- Troubleshoot issues related to vSphere, NSX, NSX ALB, vRNI
- Mandatory knowledge on vSphere 6.x, VMware NSX-V/NSX-T, vSphere Replication.
- Good to have: Knowledge on vRealize Automation, vRealize Operations, vRealize Log insight.
- Solid technical knowledge of Linux and Windows OS
- Possess good troubleshooting skills on VMware products.
- System security and SIEM implementation and managing experience
- Advanced knowledge of Firewalls, VPN, and Network Virtualization

Responsibilities

- Install, configure, secure and manage Switches, routers and firewalls.
- Configure VPN tunnels, including site-to-site and remote access.
- Perform corrective and preventive maintenance on network.
- Monitor network to prevent and detect any intrusion or cyberattacks.
- Daily monitoring of bandwidth utilization, identify and restrict users over-utilizing resources.
- Detect, classify, escalate and respond to threats.
- Correlation and analysis of gathered data from multiple sources. Including network and security devices, applications and various endpoints.
- Generate daily and adhoc reports of security incidents and responses.
- Review and create detection rules for security threats as reported by threat intelligence sources, write incident reports trend reports for management.
- Support servers running Microsoft Windows, Red hat Enterprise, Oracle Linux, Ubuntu Linux, and VMWare ESXI Servers
- Set up VMs based on business requirements, including OS installation and VM resource allocation
- Configure VM snapshots and backups
- Configure and manage VMware datastores (local, NFS, iSCSI, or SAN)
- Fine-tune VMware host and VM configurations for optimal performance.
- Implement alerts and notifications for critical performance metrics
- Monitor CPU, memory, disk, and network utilization and make adjustments as necessary.
- Regular monitoring of system resources and performance to ensure optimal operation
- Provide troubleshooting support for VMware infrastructure and VMs as needed

PERFORMANCE BANK GUARANTEE
(ON STAMP PAPER OF APPROPRIATE VALUE)

Guarantee No. _____

Dated: _____

Value Rs. _____

Expiry Date: _____

Director (GAD)
Employees Old-Age Benefits Institution
EOBI Head Office,
Karachi.

Dear Sirs,

In consideration of you entering/having entered into Contract No. _____ against Tender Enquiry No. _____ with M/s. _____ hereinafter called the "Contractor" and in consideration of value received from the Contractor, we hereby agree and undertake as follows:

1. To make unconditional payment of Rs. _____ and in such amount as you may require from time to time, as and when called upon by you to do so, being amount covering security for the due fulfillment by the Contractor of all liabilities, obligations, commitments and total and faithful performance of the above-said Contract by the Contractor or contractor's representative(s) or assignees, of which you shall be sole judge.
2. To accept written intimation from you as sufficient evidence of the existence of a default or breach or non-compliance as aforesaid on the part of the Contractor and to make payment immediately upon receipt of the written intimation.
3. To keep this guarantee in full force from the date of this guarantee till all the obligations of the Contractor under Contract are duly fulfilled by the Contractor to your satisfaction.
4. Your indulgence or arrangement or alteration etc. whatsoever with the Contractor in respect of performance of the Contract with or without notice to us shall in no manner discharge or affect this guarantee and our liabilities are committed hereunder.
5. The guarantee shall be binding on us and our successors-in-interest and shall be irrevocable. The guarantee shall not be affected by any change in composition or constitution of the guarantor bank.
6. The Guarantee shall remain valid up to _____.

For and on Behalf of the Guarantor Bank
Signature and Seal

DECLARATION OF NO BLACKLISTING AND LITIGATION

(To be submitted on non-judicial stamp paper or e-stamp paper)

I/we _____, address _____, do hereby solemnly affirm and declare as under: -

- *That our firm has not been blacklisted/ debarred from any Government/ Semi Government/ Autonomous/ Public Sector Organization or any Agency.*
- *That the firm has not been involved in any kind of litigation.*
- *That there is no litigation between partners of the firm.*

We further, affirm and declare that above is true to best of our/my knowledge and that nothing has been concealed or hidden therein.

Signature of authorized signatory

Name: _____

Designation: _____

CNIC: _____

Seal/ Stamp: _____

Date: _____

INTEGRITY PACT**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. _____ Dated _____

Contract Value: _____

Contract Title: _____

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer:

Signature:

[Seal]

Name of Seller/Supplier:

Signature:

[Seal]

Employees' Old-Age Benefits Institution
Information Technology Department
List of Router, Switches, Firewalls and Access Points
Installed at Head Office, Karachi and DR Site, Lahore

S #	Description	Qty	Serial Number	Location	Remarks
1	Layer 3 Core Switch Cisco 3560	1	FDO-1220Y2-YF	Data Centre, Head Office	Top Switch
2	Edge Switches 24 Port Cisco 2960	1	FOC-1226X1-8G	Data Centre, Head Office	Middle Switch
3	Server Farm Switches Cisco 2960 8 Port	1	FOC-1223U1-8V	IT Department, Head Office	FS Help Desk & Meeting Room
4	Layer 3 Switch Catalyst 3750 24 Port	1	FDO-1617R1-XD	Data Centre, Head Office	Core Switch
5	Layer 3 Switch Catalyst 3750 24 Port	1	FDO-1617R1-W5	Data Centre, Head Office	Core Switch
6	Layer 2 Switch Catalyst 2960 S 24 Gige	1	FOC-1625X3-FK	Data Centre, Head Office	Bottom Switch
7	Layer 2 Switch Catalyst 2960 S 24	1	FOC1501X4JC	Basement, Head Office	Floor Switches
8	Layer 2 Switch Catalyst 2960 S 24	1	FHK0624Z1RM	Ground Floor, Head Office	Floor Switches
9	Layer 2 Switch Catalyst 2960 S 24	1	FOC1501X4GX	1st Floor, Head Office	Floor Switches
10	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1524Z2WK	1st Floor, Head Office	Floor Switches
11	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1520Y4UV	5th Floor, Head Office	Floor Switches
12	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1519Z08W	5th Floor, Head Office	Floor Switches
13	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1524Z2US	6th Floor, Head Office	Floor Switches
14	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1524Z2VP	6th Floor, Head Office	Floor Switches
15	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1524Z2W0	7th Floor, Head Office	Floor Switches
16	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1524Z2WF	7th Floor, Head Office	Floor Switches

17	Layer 2 Switch Catalyst 2960 S 24	1	FCQ1520Y4BJ	8th Floor, Head Office	Floor Switches
18	Core Router Cisco 2851	1	FHK-1226F2-AT	Data Centre, Head Office	Core Router
19	Core Router 2911	1	FCZ-162970-NU	Data Centre, Head Office	NADRA
20	Core Router 2911	1	FCZ-162970-NZ	Data Centre, Head Office	VPN Client
21	Intranet / Extranet Router Cisco 2811	1	FCZ-122671-C9	Data Centre, Head Office	Site to Site
22	Fortinet 100E	1	FG100ETK18032878	Data Centre, Head Office	Firewall
23	Fortinet 100E	1	FG100ETK18032421	Data Centre, Head Office	Firewall
24	Core Router 2951	1	FCZ-16297067	DR Site, Lahore	Router
25	Intranet/Extranet Router Cisco 2911	1	FCZ-162920-VY	DR Site, Lahore	Router
26	Switch CISCO Catalyst 2960 Megabit 8 port	1	FOC-1442WO-V6	DR Site, Lahore	Switch
27	Fortinet 50E	1	FGT50E3U17042070	DR Site, Lahore	Firewall
28	Access Point CISCO	1	FTX-143990-5F	IT Department	Access Point
29	Access Point CISCO	1	FTX-1630GQ-K3	Chairman Sectt.	Access Point
30	Access Point TP Link	1	11678204342	GA Deptt., Head Office	Access Point
31	Access Point Linksys	1	CDFK1GC29320	Audit Deptt., Head Office	Access Point
32	Access Point Linksys	1	CDFK1GC29442	Publicity Deptt., Head Office	Access Point
33	Access Point Linksys	1	CDFK1GC29392	Law Deptt., Head Office	Access Point
34	Access Point Linksys	1	CDFK1GC25122	F&A Deptt., Head Office	Access Point
35	Access Point Linksys	1	CDFK1GC27443	F&A Deptt., Head Office	Access Point
36	Access Point Linksys	1	CDFK1GC24334	HR Deptt., Head Office	Access Point
37	Access Point Linksys	1	CDFK1GC29770	Chairman Sectt., Head Office	Access Point
38	Access Point TP Link	1	11876301389	Board Sectt., Head Office	Access Point
39	Access Point Linksys	1	CDFK1GC36908	Board Room, Head Office	Access Point